



Pony Express PumpkinFest 2011!!!

Call For Crafters/Vendors

Check applicable vending

- Crafts
- Commercial
- Food Vendor
- Not-for-profit/Non-vendor

Date and Location: October 7, 8, & 9 2011

Vendors must be set up by 1 p.m. on Friday, October 7th. Festival hours are Friday, 5-9 p.m.; Saturday, 10 a.m. to 9 p.m.; and Sunday, noon to 5 p.m. **PumpkinFest** is held in Patee Park and on the grounds of the Pony Express National Museum, between 9th and 10th streets in historical downtown St. Joseph.

Location of your booth will not be known until Friday, Oct. 7th when you arrive on the grounds. Due to printing and advertising, we will not be able to change your booth assignment. We request booths remain intact throughout the weekend until the festival ends.

Due to possible inclement weather conditions, you need to be able to secure your booth and merchandise.

Jurying:

Vendors will be juried by the **PumpkinFest** committee for uniqueness, appropriateness, and variety. We insist on quality and professionalism, and we consider you a partner in our continued success.

Requirements:

Each applicant is required to submit color photo(s) of their booth or craft with the attached application. **(Photos will not be returned.)** You are responsible for calculating, collecting and reporting your own sales tax. **Security will be provided on the grounds, however we cannot assume liability for your items. Bring your own 50' or 100' extension cords.**

Deadline: Applications must be turned in by August 1, 2011.

Space and Lighting:

Exhibit space is limited to 10' X 10'. Additional space must be requested on the application. **Electricity for lighting will be available. You must supply your own 50 foot heavy-duty outdoor extension cords.**

Cancellation Policy

_____ initial . All vendor fees are non-refundable.

Insurance

Please submit proof of insurance, if not available please contact Cindy (816) 279-5059.

The 2010 Pumpkinfest was a huge success. We had beautiful weather, wonderful volunteers, generous sponsors and awesome vendors. Please come and join us for the 2011 Pumpkinfest and we will make it better than 2010. Thank you for your continued support and I look forward to seeing you there.

Susan Rich — Co-Chair, Pumpkinfest 2011

Pony Express Pumpkinfest was created fifteen years ago as a free family arts festival that celebrates the magic of the fall harvest.

Partners in the past have included Leah Spratt Trust, City of St. Joseph, Heartland Health, and the Convention and Visitors Bureau. We are excited to say that we will be continuing Hy-Vee's partnership with the parade..

Pumpkinfest is an outdoor festival, focusing on children. It attracts more than 25,000 people.

Fees:

- Food Vendor-\$85.00 + 10%
 - Crafts-\$65.00
 - Not-for-Profit-10% Sales
 - Commercial Vendor-\$75.00
 - Ext. Cord Rental \$25.00
- Deposit \$50.00

Please, do not send any funds until you have received our notification of selection.

Mail to:

Pony Express **PumpkinFest**
914 Penn Street
St. Joseph, MO 64503

Questions? 816-279-5059 or 1-800-530-5930

Email: pxdirector@ponyexpress.net